

'SAFE SPORT FOR YOUTH ATHLETES' COURSE INSTRUCTIONS



SafeSport For Youth Athletes (13-17)

This course covers bullying and hazing, supporting friends who have experienced sexual abuse or misconduct, and resources.

Athletes who are 13-17 years of age are required to retake the **'Safe Sport for Youth Athletes'** course. Athletes will need a different USA Swimming login account than the USA Swimming account used by the parent.

Parents of athletes will need to set up an Athlete login account for their child to complete the course.

How do I link my child to my parent account and then create a login for my child?

Parents can create a login for their children through the family portal. Child logins must be created on one computer using the parent login immediately after adding them to the My Family section (either by registering them using a club's registration link or by clicking the Add to

Family button in the My Family section and entering their Member Id).

Parents will not be able to complete the setup process after logging out or switching to another computer. This process must all be done during one login session. The following steps will guide you through the process.

If you do not have a parent login, please follow [these steps](#) first.

To register your child using your club's registration link, please follow [these steps](#).

1. Log in at hub.usaswimming.org using your parent login credentials.
2. [USA Swimming](#)

Login

Please login with your username and password.

Username

Password

LOGIN

FORGOT USERNAME


FORGOT PASSWORD

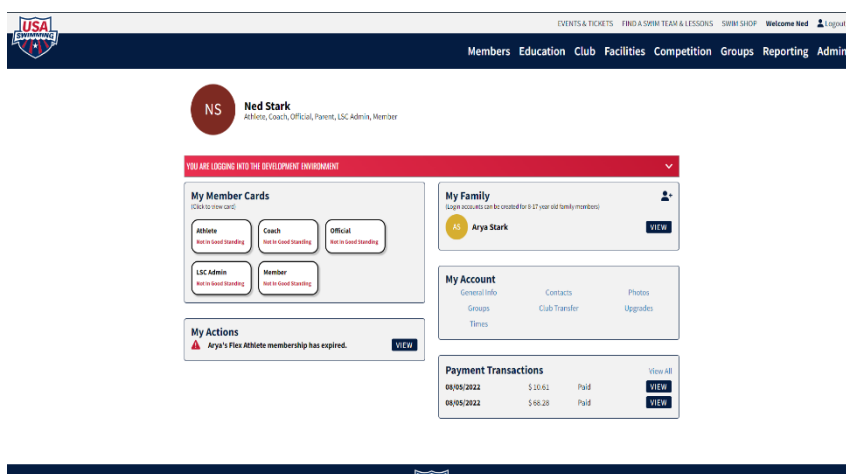
CREATE A LOGIN

2. Once logged in, you will be taken to your dashboard where you will be able to see your family members to the right.

2. Once logged in, you will be taken to your dashboard where you will be able to see your family members to the right.

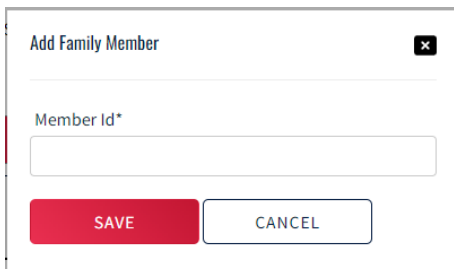
3. If your child is not currently linked in your My Family section, click on

the  icon to add a family member.



The screenshot shows the USA Swimming dashboard for a user named Ned Stark. The dashboard includes several sections: My Member Cards (Athlete, Coach, Official, LSC Admin, Member), My Family (Arya Stark), My Account (General Info, Contacts, Photos, Groups, Club Transfer, Upgrades), My Actions (Arya's Flex Athlete membership has expired), and Payment Transactions (08/05/2022, \$10.61 Paid, 08/05/2022, \$68.28 Paid).

4. Once you have clicked the icon to add a family member, you will need to make sure you have your Athlete's USA ID Number to enter it into the following Member Id Box:



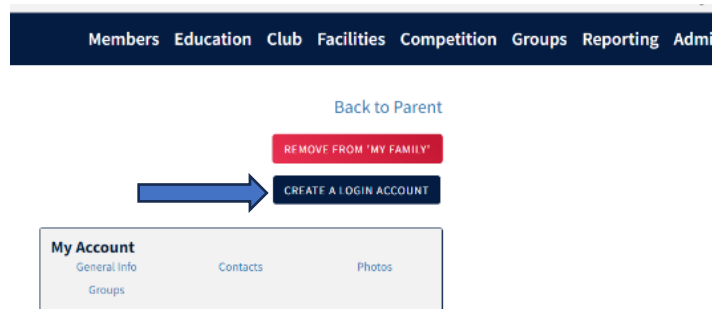
**Please note: If you do not have the Member USA ID Number for the family member, please reach out to your club for that information.*

5. After clicking "Save," your child will appear in the "My Family" section, as seen above in step 2.

6. To create a login, you (the parent) will need to click on the "View" button next to your child's name in the "My Family" section.

7. From your child's dashboard, click on the "Create a Login Account" button.

8. This will log you (the parent) out and take you to the "Create A Login" page. Please make sure the email provided for your child is **not the same as your parent email**, as your child needs their own unique email address.



User Info

Please supply the following information.

Child First Name Example	Child Preferred Name	Child Middle Name
Child Last Name Child	Email* (This will also be your child's username) emailforchild@example.com	Child Birth Date 01/01/2015
Child Member Id DA792A3607C448		

Password Requirements

- No less than 10 characters
- 1 number
- 1 special character
- 1 lowercase character
- 1 uppercase character
- Not equal to email

Password* *****	Confirm Password* *****
<input type="button" value="CONTINUE"/>	<input type="button" value="BACK"/>

9. Your child will receive a verification email at the email address provided above. After entering the validation code, they will be able to log in using their new credentials (their email will be their username and their password will be the one provided above).

Validate Email

Please enter the verification code that was emailed to you to complete creating your login account.

Your new account username will be:
emailforchild@example.com

Verification Code*

10. Your child may now log in using their credentials at hub.usaswimming.org. [USA Swimming](https://usaswimming.org)

Login

Please login with your username and password.

Username

emailforchild@example.com

Password

.....

LOGIN

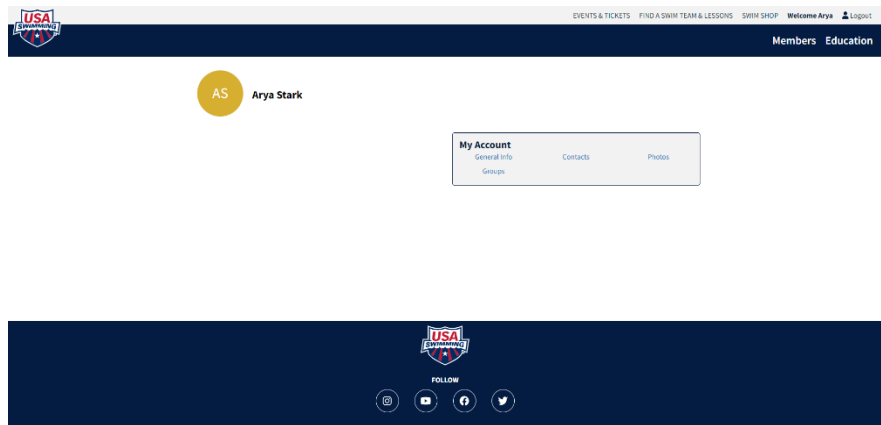
FORGOT USERNAME

FORGOT PASSWORD

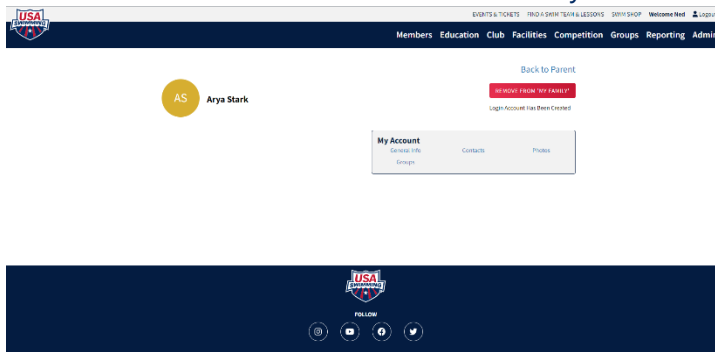
CREATE A LOGIN

11. Your child will be taken to their dashboard.

12. Your child now has their own login credentials. You can log them out and log back in using your own credentials.



13. When you log in, you will see your child in the "My Family" section as seen in step 2. When you click the "View" button, their dashboard will show that you have created a login.



For your child to take the course, you will need to log out of your USA Swimming Parent Account and then log into your child's USA Swimming **Athlete Dashboard**.

Click on the Education Tab at the top of the page.



Make sure the user's name showing is the **Athlete's Name**.



Welcome to USA Swimming University

User: *Make sure the user showing is the name of the person taking the course.*
Roles

VIEW TRANSCRIPT



All



Coaches



Safe Sport



Officials



Athletes



Parents /
Volunteers

Click on the Safe Sport button and then select the **'Safe Sport for Youth Athletes'** course.

After completing the course, please email a copy of the course certificate to: paysasa@sbcglobal.net

To access your certificate, from the Education page, click on "View Transcript" and then "Download Certificate." Please note it may take a while for the system to update so please check back if your certificate is not showing immediately after you complete the course.

VIEW TRANSCRIPT



Safe Sport



Officials



Athletes



Parents /
Volunteers